



NORBAR TORQUE TOOLS LTD

JOB DESCRIPTION

JOB TITLE: CATERING ASSISTANT

RESPONSIBLE TO: CATERING MANAGER

OVERALL PURPOSE OF THE JOB:

To support the catering team by providing a washing up service, clearing down and cleaning tables and keeping the restaurant and kitchen areas clean, tidy and presentable.

PRINCIPAL ACCOUNTABILITIES:

1. Washing up throughout the shift to include crockery, cutlery and all utensils used in cooking.
2. Setting up the restaurant to ensure it is clean, tidy and presentable for break time and lunch services. This will include clearing down and cleaning tables.
3. To ensure that the highest standards of cleanliness and hygiene are maintained in the eating areas and restaurant following guidelines/good hygiene standards and legal requirements.
4. As directed helping to prepare basic food items.
5. To ensure that all procedures that involve quality, performance and continuous improvement are adhered to and maintained at all times.
6. To support the weekly clean down of the kitchen area. This usually takes place on Fridays in the absence of a full lunch service.
7. To attend to the kitchenettes as required. This will include cleaning and re-stocking of their fridges, cupboards, coffee machines etc.
8. Any other duties as required by Team Leader or Catering Manager.